

**DESCRIPTION OF PERSONAL DATA FILE**  
**Personal Data Act (523/99) 10 § and 24 §**  
**Description created: March 4, 2019**

<b>1. Controller of the file</b>	<b>Aspo Plc</b> Mikonkatu 13 A, PL 499 00101 Helsinki, Finland Tel. +358 9 5211
<b>2. Person in charge of the file and/or contact person</b>	Johanna Suhonen / Aspo Plc Mikonkatu 13 A, P.O. Box 499 00101 Helsinki, Finland Tel. +358 9 521 4100 johanna.suhonen@aspo.com
<b>3. Name of data file</b>	Registration for Aspo Plc's Annual Shareholders' Meeting on April 9, 2019.
<b>4. Purpose of processing personal data / purpose of data file</b>	Registration of Aspo Plc's shareholders for the Annual Shareholders' Meeting of Aspo Plc to be held on April 9, 2019.  The data is used solely for the purpose of preparing the list of attendees, the list of votes and the ballots, and for administering potential voting.
<b>5. Contents of the data file</b>	When the shareholder registers for the Annual Shareholders' Meeting the following personal data will be collected: <ul style="list-style-type: none"> <li>• name</li> <li>• personal ID</li> <li>• telephone number</li> <li>• name of a possible accompanying assistant or proxy representative and the personal ID of the proxy representative</li> </ul> The person in charge of the file enters the above specified personal details of the participants in the system maintained by Euroclear Finland Ltd.
<b>6. Regular sources of data</b>	The system compares the personal ID provided with the data in Aspo Plc's shareholder register maintained by Euroclear Finland Ltd, and selects the ownership information of the shareholder registering from the shareholder register.
<b>7. Regular disclosure of data and the transfer of data outside the EU or the EEA</b>	Not disclosed.
<b>8. Principles of data security</b>	A. Manual data: The data is stored in locked premises and is available only for eligible persons. B. Electronically stored data: The data is subject to restricted access protected by user ID and password.
<b>9. Right of rectification and implementing right of rectification</b>	Shareholders wishing to inspect their own data shall present the request personally to the Aspo Plc's contact person by email to: <a href="mailto:johanna.suhonen@aspo.com">johanna.suhonen@aspo.com</a> or in writing to Aspo Plc, P.O. Box 499, 00101 Helsinki, Finland.

<p><b>10. Right of rectification and implementing right of rectification</b></p>	<p>Registered party has the right to request rectification of provided personal data. Such request shall be made in writing prior to the expiration of the deadline to register for the Annual Shareholders' Meeting and addressed to the contact person by email to: <a href="mailto:johanna.suhonen@aspo.com">johanna.suhonen@aspo.com</a> or in writing to Aspo Plc, P.O. Box 499, 00101 Helsinki, Finland.</p>
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